



Overnight Guest Guidelines

Please read these guidelines carefully and share them with the members of your group.



Forbidden items: Big Rock Creek Camp strives to be peaceful and family friendly. **No** Alcoholic beverages, **No** Smoking, **No** Fireworks, **No** Radios, **No** Pets. Motorcycles, bicycles, ATVs, and skateboards are not permitted to be used inside camp.

- **Check-In and Check-Out:** Check in time is 4:00 PM on the day you arrive. Prior to moving into your assigned area, the group leader must check-in at the office to obtain ID wristbands and information. Guests may arrive before scheduled check-in time if prior arrangements have been made with the office. Early arrival fees will apply. Check out time is 2:00 PM on the day you leave. Guests may remain on the grounds beyond this time if prior arrangements have been made with the office. Late departure fees will apply.
- **Camp Orientation:** Soon after arrival a staff member will give your group a welcome and brief orientation.
- **Quiet Hours:** Camp quiet hours run from 10:00 PM- 7:00 AM. Guests may still enjoy the campfire rings after 10 pm but we ask that you keep conversations subdued. Sports Courts are closed at 10:00 PM.
- **Damage Deposit:** A refundable deposit of \$100 or more is required and may be submitted as a separate check. It will be returned if no damage repairs or excessive clean-up is required.) Examples of charges include:

Item	Amount	Item	Amount
Broken Window	\$50-\$200	Tipi dowels: Broken / Missing	\$10 each
Tipi Holes	\$40 each	Broken Pool Rope	\$40
Tipi Tears	\$50 and up	Carpet Stains	\$20 and up
Unlaced tipis	\$25	Kitchen grease and stains	\$25 and up
Litter	\$50 and up	Carving in Trees	\$200 and up

- **Common Areas:** Many camp fields and areas are open to members of all groups concurrently. Please help keep these areas clean and be courteous with regards to their use.
- **Public Address Systems and Bands:** Sound carries exceptionally far in our mountain camp. The use of PA systems and amplified instruments are allowed only with the prior approval of the camp. We ask that groups granted permission for this to be especially considerate of other camp guests. The camp reserves the right to determine volume levels and times of use for these systems.
- **Snack Shop:** Open at posted times or by arrangement with group leaders.
- **Off-Limits Areas:** Due to health department regulations only camp employees are permitted in the camp kitchen. The camp garage is off limits to guests. Low and High Ropes Courses are off limits to guests without staff accompaniment.
- **Sports Equipment:** Sports equipment is available for loan from the office.
- **Fishing:** Catch and Keep Fishing Only. The cost is \$8 per fish, pay at the office prior to fishing and receive a fishing band good for the number of fish purchased. NO fishing license is required. Fishermen should plan on using their own gear.

- **Campfires:** Fires are allowed in approved fire rings only. Fires must be small. (No bonfires!) You may either bring your own wood or order from us. Cost is \$15 per load (good for approximately a 1 ½ hour fire). Wood gathering is prohibited. No treated or painted construction materials may be burned in the fire pits.
- **Swimming Pool:** Groups with 15 or more persons in the pool at one time must either use a camp lifeguard or provide a certified lifeguard of their own. Lifeguarding is available for groups at the rate of \$25 dollars per hour.

Key Swimming Pool Rules

Swim tests may be required before use of deep end	No breath holding games
No running, pushing or shoving	No diving from sides of pool
No playing on the floating rope divider	Pool toys only with permission of lifeguard on duty
One person on the diving board at a time. No back flips.	No minors without an adult when lifeguards are off duty
Food and drinks at tables and grass areas only. No glass.	Proper swimwear must be worn

- **Hiking:** Trail information and maps are available at the office. We recommend notifying the office of your intended route and return time. Take drinking water with you.
- **Parking:** We ask that all vehicles be parked in main parking area along the streambed. Vehicles may be driven temporarily into some areas of camp to unload gear and equipment with the prior approval of the camp staff.
- **Liability Releases:** Liability release forms must be completed for each guest. Alternatively, *Paradise Springs at Big Rock Creek* can be added to your group's insurance policy as *Additionally Insured*. This will eliminate the need to have each guest complete a separate release form. Contact your insurance company and have them forward a copy of the Certificate of Insurance naming the camp as *additionally insured* to our office at least 2 weeks prior to your conference dates.
- **Injury Reports:** Report any injuries (in writing) at camp to our office staff as soon as possible after occurrence.
- **Night Staff:** Staff is available 24 hours for emergencies; check the office window for the number to be called after hours and directions to staff housing.
- **Payment Methods:** We accept cash, American Express, Mastercard and Visa. Debit cards are acceptable if the card is physically present. Personal checks are not accepted.
- **Backcountry Safety:** Enjoy our wilderness area responsibly by following staff instructions in regards to wildlife safety and camp cleanliness. Do not harass wildlife or collect rocks, pinecones, or other natural souvenirs. In order not to attract wildlife, food is not to be kept in tipis or tents.
- **Basic Personal Items:** We're located at an elevation of 5,000 feet; which means it can get chilly. Remind your group members to bring:

Flashlight	Insect repellent	Sturdy footwear	Extra socks
Extra shoes	Jacket or sweater	Sleeping bag / blanket	Pillow
Foam pad for tipi use	Towel	Washcloth	Soap
Bathing suit	Toothbrush	Sunscreen	Water bottle

- **Photography:** We occasionally share photos of guest groups on our website, please let us know if you would prefer us not to use photographs of your group.
- **Telephone and Internet:** A telephone is located outside the office for guest use. Please keep calls to 5 minutes or less. Wireless Internet access is available for adult guests near the office, please keep your bandwidth usage low, as our satellite service is capped and metered.

As Group Leader, I agree to share these *Overnight Guest Guidelines* with my group prior to or upon arrival.

 (Signature, Group Name) Date _____